



Waterloo Regional Police Service Accredited Agency Application

Please fax completed form to (519) 650-1793

Date: _____

1. Name, address, phone and fax number of the agency/group:
2. Contact person for agency/group, job title and e-mail address:
3. The service your agency/group provides to the community:
4. Briefly explain the screen policies your agency/group has in place prior to requesting a criminal reference check for your applicants. Please refer to www.volunteer.ca for more information about suggested screening procedures.
5. After the initial records check is complete, will you conduct another check on your volunteers and/or employees on a regular basis?
 YES NO If yes, how often: _____
6. Briefly explain the procedures your agency has in place to protect the security and confidentiality of police information provided and for the destruction of these records upon completion of your hiring process.
7. Any other pertinent information you may be able to supply which would assist us in determining whether the police should undertake a screening process from your agency/group?

This information is collected pursuant to Section 41 of the Police Services Act and will be used to assist us in conducting our Screening Program. Any questions should be directed to the Records Manager, Waterloo Regional Police Service, 200 Maple Grove Road, Cambridge, Ontario, N3H 5M1 or by calling 653-7700, Ext. 8810.